

TO ALL COMMISSION MEMBERS, COOPERATING NON-MEMBERS,
PARTICIPATING TERRITORIES AND OBSERVERS

Circular No.: 2025/58
Date: 9 September 2025
No. pages: 19

Subject: Arrangements for WCPFC22 and associated meetings

Dear All,

I am pleased to confirm meeting arrangements for the Twenty-second Regular Session of the Commission for the Conservation and Management of Highly Migratory Fish Stocks in the Western and Central Pacific Ocean (WCPFC22) and associated meetings to take place in Manila, Philippines from **Monday, 1 December to Friday, 5 December 2025**, at the Philippines Trade and Training Center (PTTC). WCPFC22 will be co-hosted by the Philippines and Canada, who have generously agreed to provide joint support due to the change of venue per circular 2025/41.

Nineteenth Finance and Administration Committee Meeting (FAC19)

The Finance and Administration Committee will start its 19th Regular Session at 10:00 am on **Sunday, 30 November**, and will convene at the PTTC. The FAC19 provisional agenda will be circulated in due course along with relevant meeting information, which will be available on the following FAC19 meeting page: <https://meetings.wcpfc.int/meetings/fac19>.

WCPFC22 Heads of Delegation Meeting

The Heads of Delegation meeting will take place at 4:00 pm on **Sunday, 30 November**, at the PTTC, to review arrangements for WCPFC22 and exchange views on making the best use of the time available for WCPFC22. The agenda for the HOD will be posted in due course.

WCPFC22 Provisional Agenda and Meeting Documents

The DRAFT Provisional Agenda for WCPFC22 will be circulated shortly, and an annotated DRAFT Provisional Agenda will be available in due course. All WCPFC22 meeting documents will be available on the WCPFC22 meeting webpage on the WCPFC website at the following link: <https://meetings.wcpfc.int/meetings/wcpfc22>.

Submission of Proposals

CCMs should submit draft proposals for the Commission's consideration at least 30 days in advance of the regular session, or by **Saturday, 1 November**. Please send submissions to the WCPFC Executive Director: Rhea.Moss-Christian@wcpfc.int.

Hybrid Meeting

WCPFC22 will be held in-person and virtually, with virtual participation supported through Zoom. Delegates participating virtually will have access to all sessions that take place in the main meeting

room, which may also include any small working group meetings as established by the Commission at WCPFC22, as well as FAC19. Interventions from delegates participating virtually will only be permitted if the CCM or Observer delegation HOD or an alternative is not attending the meeting in person. If a CCM is unable to attend the meeting in person, please contact the Secretariat's Finance and Administration Manager, Aaron Nighswander (Aaron.Nighswander@wcpfc.int), so technical arrangements can be made.

Registration

All intended participants to WCPFC22 are requested to register online through the WCPFC website at <https://meetings.wcpfc.int/meetings/wcpfc22>. Participants are required to register by **Monday, 24 November**. Late registrations may result in delays in entering the meeting venue or up to a 24-hour delay if joining the meeting via Zoom.

In accordance with Rules 6 and 36 of the Commission's Rules of Procedure, Members, Cooperating Non-Members, Participating Territories, Observers and other participants planning to attend WCPFC22 are requested to submit contact details for official contacts, designated representatives, alternate representatives, and advisers to WCPFC Administrative Officer, Lucille Martinez (Lucille.Martinez@wcpfc.int) by **Monday, 10 November**.

As decided at WCPFC13, a fee will be charged to non-governmental organizations (NGOs) for their participation at Commission meetings, unless otherwise decided by the Commission. For WCPFC22, the fee for the first two delegates per NGO is US\$500, and US\$350 for each subsequent NGO delegate who will be attending the meeting in person. For those NGO delegates attending virtually, the fee is US\$250 for the first two delegates and US\$150 for each subsequent delegate. Payments should be made via bank wire to the WCPFC Secretariat and must be received no later than **Monday, 10 November**.

WCPFC bank wire details are as follows:

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|------------------------|--|
| <u>Account Name:</u> | Western and Central Pacific Commission |
| <u>Account Number:</u> | 209-292927 |
| <u>Bank Name:</u> | Bank of Guam |
| <u>Branch:</u> | Kolonia, Pohnpei, Federated States of Micronesia |
| <u>SWIFT Code:</u> | GMBKGUGU |
| <u>ABA:</u> | 1214-05115 |

Questions regarding NGO registration fees should be directed to the Secretariat's Finance and Administration Manager, Aaron Nighswander: Aaron.Nighswander@wcpfc.int.

Delegation Rooms and Breakout Rooms

Delegations are requested to make their own arrangements for any separate meeting facilities that may be required. A limited number of breakout rooms may be reserved for delegations during the meeting when not in use by the Commission. To schedule the use of breakout rooms, please contact the Secretariat's Administrative Officer: Lucille.Martinez@wcpfc.int.

Funding for Developing Countries and Participating Territories

The Commission provides financial assistance to support the participation of two officially nominated representatives from each developing country and participating territory that is a member of the Commission, in the form of a daily subsistence allowance (DSA) and economy airfare utilizing the most direct economical route available. Developing country and participating territory nominations should be

submitted to the Secretariat's Finance and Administration Manager, Aaron Nighswander: Aaron.Nighswander@wcpfc.int by **Friday, 31 October**.

Late nominations, including changes to any completed bookings, are unlikely to be accommodated as they add significantly to the costs of travel.

Currency in Philippines

The currency in Philippines is the Philippine Pesos.

Visas

Information on visas and entry requirements can be found at <https://immigration.gov.ph/visas/>

Accommodation

Participants are responsible for their own accommodation arrangements. The host has provided a list of accommodation options which are included in this notice in Attachment A.

Further inquiries about the WCPFC22 meeting can be addressed to the Secretariat's Finance and Administration Manager, Aaron Nighswander: Aaron.Nighswander@wcpfc.int.

Thank you and I look forward to welcoming delegates to WCPFC22.

Yours Sincerely,



Rhea Moss-Christian
EXECUTIVE DIRECTOR

Accommodations:

| No. | Hotel | Room Rates (in USD) | Amenities | Distance to the Meeting Venue | | | No. of Rooms/Units |
|-----|---|---|--|-------------------------------|------|--------|--------------------|
| | | | | Distance | Walk | Drive | |
| 1 | The Heritage Hotel Manila Address: Roxas Boulevard, corner Epifanio de los Santos Ave, Pasay City, 1300 Metro Manila Phone: 0288548888 HHM@MILLENNIUMHOTELS.COM | Deluxe Room: 58.46 Millennium Club Room: 113.19 Junior Suite: 168.73 Executive Suite: 194.22 | Wi-fi Fitness Center Pool Dry Cleaning and Laundry Business Center Restaurant and Bar | 2 km | | 5 mins | 450 |
| 2 | Diamond Hotel Philippines Address: Roxas Boulevard, Corner Dr. J. Quintos Street, Manila, 1000 Metro Manila Phone: 0285283000 | Deluxe/Deluxe Pool View: 106.20 Deluxe Regency: 115.05 | Swimming Pool and Outdoor Whirlpool Health Club and Spa | 3.7 km | | 9 mins | 480 |

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| | http://www.diamondhotel.com/ | Deluxe Premium: 132.75 Premier: 141.60 Premier Regency: 150.45 Executive Suite: 177 | Restaurant and Bar Wifi | | | | |
| 3 | Hotel 101 Manila EDSA Extension, Mall of Asia Complex, Pasay City, 1300 Metro Manila Phone: 0285531111 http://www.hotel101.com/ | Happy Rooms: 68.65 | WiFi Cafe and Restaurant Outdoor Pool 24-hour front desk | 3.4 km | | 9 mins | 518 |
| 4 | Hop Inn Hotel Aseana City Manila Address: Lot 9 Block 5, near corner of Bradco Ave and Macapagal Blvd Aseana City, Aseana Business Park, N Abueva St, Parañaque, 1702 Metro Manila Phone: 0288426850 https://www.hopinhotel.com/our-hotels/hop-inn-aseana-city-manila | Standard Double Room: 39.35 Standard Twin Room: 38.53 Deluxe Room: 48.59 | Wifi Comfortable air-conditioned rooms 24-hour service | 3.3 km | | 7 mins | 196 |

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| | | | | | | | |
| 5 | Conrad Manila Address: Seaside Boulevard, Coral Way, Pasay City, 1300 Metro Manila Phone: 0288339999 https://www.hilton.com/en/hotels/mnlmbci-conrad-manila/?SEO_id=GMB-APAC-CI-MNLMBCI | King Room Deluxe: 244.24 King Accessible Deluxe Room: 244.24 Twin Deluxe Room: 244.24 Pool View Twin Deluxe:260.04 Bay View Diplomatic Suite- Lounge Access: 507.80 | WiFi Spa Swimming Pool Personal Concierge Fitness Center On-site restaurant | 3.8 km | | 10 mins | 347 |
| 6 | Golden Phoenix Hotel Manila Address: Oceanaire Bldg., CBP D. Macapagal, Sunrise Dr, Pasay City, 1300 Metro Manila Phone: 0286832888 reservations@goldenphoenixhotelmanila.com | Superior Queen/ Twin Room: 66.17 Deluxe King Room: 68.90 Deluxe Twin Room: 73.68 Premier Twin Room: 82.56 | WiFi 24hrs Front Desk 24hrs room service Airport shuttle | 2.9 km | | 7 mins | |

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|---|--|--|--|--------|--|--------|-----|
| | | <p>Suite Room: 89.39</p> <p>Executive Suite Room: 116.03</p> | <p>Full service laundry</p> <p>Outdoor pool</p> <p>Fitness center</p> <p>Restaurant and bar</p> <p>spa</p> | | | | |
| 7 | <p>Citadines Bay City Manila</p> <p>Address: Diosdado Macapagal Boulevard, corner Coral Way, Pasay, Pasay City, 1300 Metro Manila</p> <p>Phone: 0288668100</p> <p>https://www.discoverasr.com/en/citadines/philippines/citadines-bay-city-manila?utm_source=google&utm_medium=maps&utm_campaign=hq-google-gbp-alwayson-all-en-ph-ph-citadinesbaycitymanila-gbp</p> | <p>Studio Deluxe: 78.06</p> <p>Studio Deluxe Twin: 78.06</p> <p>Studio Premier: 87.97</p> <p>1-Bedroom Premier: 100.36</p> | <p>Fitness centre</p> <p>Restaurant and cafe</p> <p>Laundrette</p> <p>Swimming pool, children's wading pool and sun deck</p> <p>Bar and Lounge</p> | 3.4 km | | 7 mins | 212 |

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| | | | Fully equipped kitchen | | | | |
| 8 | Belmont Hotel Manila Address: Newport Blvd, Newport City, Pasay City, 1309 Metro Manila Phone: 0253188888 https://www.belmonthotelmanila.com/?utm_source=google&utm_medium=organic&utm_campaign=gmb | Prime Superior Twin Room: 106.20 Prime Deluxe Twin: 115.04 Prime Deluxe Queen: 123.89 Corner Deluxe Queen: 132.74 Tranquility Deluxe Twin: 132.74 Suite Queen: 176.99 | WiFi Restaurant Spa Swimming Pool Gym Rooftop Terrace Airport Transfer | 5.6 km | | 15 mins | 459 |
| 9 | Seda Residences Makati Address: Ayala Avenue corner Amorsolo, Salcedo, Legazpi Village, Makati City, 1229 Metro Manila | Studio Deluxe Apartment: 79.65 | Wifi Infinity Pool Spa | 3.3 km | | 12 min | 293 |

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| | Phone: 0277569288 https://residencesmakati.sedahotels.com/ | Studio Premier Apartment: 107.97 One Bedroom Deluxe Apartment: 139.61 One Bedroom Premier Apartment: 162.83 Studio Club: 175.22 One Bedroom Club: 201.77 Two Bedroom Premier Apartment: 240.50 | Gym/ Fitness Center Restaurant Airport Transfer Laundry Service | | | | |
| 10 | Midas Hotel and Casino Address: 2702 Roxas Blvd, Pasay City, 1300 Metro Manila | Deluxe Room: 230 Executive Room: 266 | Gym/ Fitness Room Restaurants | 1.6 km | | 5 mins | 227 |

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| | Phone: 0279020100 http://www.midashotelandcasino.com/ | Junior Suite: 301 Junior Grande: 318.29 Deluxe 1 Bedroom Suite: 336 Junior Executive Suite: 354 Junior Executive Grande: 390 Executive 1 Bedroom Suite: 425 Presidential Suite: 885 | Cafe Airport Shuttle Service WiFi Access 24hrs Room Service Bar/Lounge | | | | |
| 11 | Century Park Hotel Address: 599 P P.Ocampo St., Malate, Manila, 1004 Metro Manila Phone: 0285288888 https://centurypark.com.ph/ | Deluxe Room: 105.60 Park Tower Suite: 145.20 | Wifi Access Gym Three outdoor Pools and Jacuzzi | 2.7 km | | 8 mins | 474 |

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| | | | Restaurant | | | | |
| 12 | The Alpha Suites Address: 7232 Ayala Ave, Extension, Makati City, 1209 Metro Manila Phone: 0287370088 https://www.thealphasuites.com/ | 1 Bedroom Suite: 172.21 2- Bedroom Suite: 248.85 2- Bedroom Deluxe Suite: 336.29 3-Bedroom Suite: 423.72 | Restaurant and Bar Fitness and Leisure (Gym, Tennis Court, Boxing, Multi-purpose Court) Swimming Pool WiFi | 3.8 km | | 14 mins | 261 |
| 13 | Networld Hotel Spa and Casino Address: Roxas Blvd, Cor Sen. Gil J. Puyat Ave, Pasay City, 1302 Metro Manila Phone: 0285367777 http://jipang-group.com/networld-hotel | Standard Room: 51.15 Deluxe Room: 67.26 Executive Room: 74 Superdeluxe Room: 77.6 | Free WiFi Free Breakfast Restaurant, cafe and bar Spa | 240 meters | | 3mins | 89 |

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| | | Royal Room: 84.66 Penthouse: 97 | Airport Shuttle Service | | | | |
| 14 | Selah Pods Address: 202-224, 2004-224 David St. cor PH, San Hose, 202-224 F.B. Harrison St, Pasay City, 1305 Metro Manila Phone: 0285320000 http://selahpods.com/ | Standard Premium w/out Window: 38.25 Standard Premium w/ Window: 39 Standard Double: 36 Deluxe Queen w/out window: 40.44 Deluxe Queen Premium: 45.06 Deluxe Twin Premium: 59.69 Suite: 66 | Selah Sky Adventure Lounge Sense Spa Hanging Pods Rooftop Infinity Pool and Jacuzzi Sky Restaurant Selaj Sky Bar and Cafe | 500m | 7 mins | 3 mins | 106 |

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| | | Loft Premium for 6 (No Window): 82 Loft Premium for 8: 92 | | | | | |
| 15 | Microtel by Wyndham Mall of Asia Address: Seaside Blvd, Manila, 1308 Metro Manila Phone: 0284033333 https://www.wyndhamhotels.com/microtel/manila-philippines/microtel-by-wyndham-manila-mall-of-asia/overview?CID=LC:5b3ss9kd80xe5ox:32367&iata=00093796 | 2 Queen Beds: 131.74 1 Queen Bed: 144.04 1 Queen Bed and 1 Bunk Bed, Suite: 179.17 | Airport Shuttle Breakfast Available Outdoor pool Free WiFi Accessible Amenities | 4.4 km | | 12 mins | 150 |
| 16 | Sequoia Hotel Manila Bay Address: Block 2 Lot 15, Aseana City Business Park, Parañaque, 1701 Metro Manila Phone: 0283675989 https://sequoiamanilabay.com/ | Deluxe Twin: 68.64 Deluxe King: 68.64 Deluxe Queen: 79.20 | WiFi Swimming Pool BFAR 390 In Room Spa/ Massage | 3.5 km | | 7 mins | 175 |

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| 17 | Lime Resort Manila Address: Seascapes Village, CCP Complex, Atang Dela Rama, Pasay City, 1303 Metro Manila Phone: 09701111117 http://lime.ph/ | Standard Twin Room: 61.73 Deluxe Twin Room: 67.91 Executive King Bayview Room: 105.83 Family Quad Bayview Room: 126.99 Premium King Pool Suite Room: 220.48 | WiFi Swimming Pool Wellness Programs and Fitness Facilities | 2.4 km | | 8 mins | 301 |
| 18 | Jinjiang Star hotel Address: 5 Corner Lourdes Street and Roxas Boulevard, 5 Service Rd, Malibay, Pasay City, 1300 Metro Manila Phone: 09503788888 Book through: booking .com Agoda.com klook.com | Deluxe Single Room (Smoking Room)- 60 Luxury Business-Single Room: 87 Deluxe Double Mahjong Room: 92 | Full-service Spa and Restaurant Free WiFi 24-hours front desk services Accessibility: no elevator | 450 m | 7 mins | 2 mins | 66 |

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|----|--|--|---|--------|---------|---------|-----|
| 19 | Orchid Garden Suites- Manila Address: 620 Pablo Ocampo Sr, Street, Malate, Pasay City, 1004 Metro Manila Phone: 0285160888 https://orchidgardensuites.com/ | Standard Twin Room: 45.86 Standard Queen Room: 45.86 Superior Room: 63.50 Deluxe Quadruple Room: 83.78 Premium Family Room: 103.18 Executive Room: 70.55 Grand Suite: 97.01 Royal Suite: 190.49 Imperial Suite: 211.65 | Wifi 24 hrs security In-house Spa/ massage Cafe and Bar Shuttle Service Laundry Service Swimming Pool | 1.5km | 20 mins | 8 mins | 87 |
| | | | | | | | |
| 20 | Kingsford Hotel Manila | Standard Queen: 58.02 | WiFi | 4.5 km | | 14 mins | 529 |

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|----|--|---|---|--------|--|---------|-----|
| | <p>Address: J.W. Diokno Blvd, Parañaque, Metro Manila</p> <p>Phone: 0288886388</p> <p>https://www.kingsfordmanila.com/</p> | <p>Standard Twin: 58.02</p> <p>Deluxe Twin City View: 84.70</p> <p>Deluxe Queen City View: 84.70</p> <p>Junior Suite: 119.99</p> <p>Executive Suite: 146.46</p> | <p>Swimming Pool</p> <p>Fitness Center</p> <p>Steam and Sauna</p> <p>Cafe</p> <p>Frost by the Pool</p> <p>Zabana Bar</p> | | | | |
| 21 | <p>Hyatt Regency Manila, City of Dreams</p> <p>Address: Entertainment City, Belle Ave, Parañaque, 1701 Metro Manila</p> <p>Phone: 0286911234</p> <p>https://www.hyatt.com/hyatt-regency/en-US/mnlhy-hyatt-regency-manila-city-of-dreams?src=corp_lclb_google_seo_mnlhy&utm_source=google&utm_medium=organic&utm_campaign=lmr</p> | <p>1 King Bed: 127</p> <p>2 Twin Bed: 127</p> <p>1 King Club Access: 170</p> <p>1 King Bed Deluxe: 142</p> <p>2 Twin Beds Deluxe: 142</p> <p>2 Twin Beds Club Access: 184</p> | <p>Free Internet Access</p> <p>Cafe and Club Lounge</p> <p>Room Service</p> <p>Fitness Center</p> <p>On-site Restaurant</p> | 3.7 km | | 13 mins | 364 |

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| | | Hyatt Pool Villa: 290 Aqua Suite: 234 | Pool Business Services Meeting Facilities | | | | |
| 22 | Nobu Hotel, City of Dreams Address: City of Dreams Manila Aseana Blvd, cor Diosdado Macapagal Blvd, Parañaque, Metro Manila Phone: 0288008080 https://www.nobuhotelmanila.com/ | Nobu Deluxe City View: 164.89- 220.44 Nobu Deluxe Pool View: 179.88-238.07 Nobu Premier City View: 194.87-255.71 Nobu Premier Pool View: 209.86-273.34 | Nobu Spa Fitness Center Infinity Lap Pool Nobu bar | 4.0 km | | 12 min | 321 |
| 23 | Nuwa Hotel Address: Aseana Avenue corner Roxas Boulevard, Entertainment City, Parañaque, Metro Manila | Nuwa Resort Room- City View: 179-238 | Nuwa Swimming Pool Nuwa Spa | 3.6 km | | 9 mins | 254 |

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| | Phone: 0288008080 https://www.cityofdreamsmanila.com/en/stay/nuwa | Nuwa Resort Room- Pool View: 194-256 Nuwa Resort Studio 239-309 Nuwa Deluxe Double Queen: 269-344 | Restaurant Fitness Center | | | | |
| 24 | Okada Manila Address: Entertainment City, New Seaside Dr, Parañaque, 1701 Kalakhang Maynila Phone: 0288880777 http://www.okadamanila.com/ | Deluxe King: 179 Accessible King: 185 Deluxe Twin: 188 Grand Deluxe King: 195 Grand Deluxe Twin: 202 Grand Deluxe Family: 223 | Restaurant, bar and lounge Fitness and Gym Pool Airport Transfer Wellness (retreat Spa, beauty salon, barber shop, nail art studio) | 5.5 km | | 17 mins | 1001 |

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| 25 | <p>Sheraton Manila Hotel at Newport World Resorts</p> <p>Address: Fourth District, 80 Andrews Avenue Newport World Resorts, Barangay 183, Pasay City, 1309 Metro Manila</p> <p>Phone: 0279021800</p> <p>https://www.marriott.com/en-us/hotels/mnlsi-sheraton-manila-hotel-at-newport-world-resorts/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0</p> | <p>1 King Bed, Airport view: 150-158</p> <p>1 King Bed, Guest Room: 150-158</p> <p>2 Queen beds: 158-166</p> <p>1 King Bed, Sheraton Club Lounge Access: 183-193</p> <p>2 Queen Beds, Sheraton Club Lounge Access: 191-202</p> <p>1 King Bed, Balcony: 193</p> | <p>International Taste Restaurant</p> <p>Shine Spa</p> <p>Sheraton Fitness</p> <p>Vega Pool</p> <p>Kids Club</p> | 5.3 km | | 22 mins | 386 |
|----|--|--|--|--------|--|------------|-----|